

## Conference Volunteer Requirements

### Overview

To be effective in this role, there are a number of personal attributes, skills and experience required. These are outlined below and applicants must provide evidence of how they meet these competencies through their application and any subsequent interview.

Qualifications	
Essential	Desirable
NLP Practitioner Certificate	NLP Master Practitioner Certificate or above
Experience and Knowledge	
<ul style="list-style-type: none"> <li>Customer facing roles</li> <li>Team working</li> <li>Assisting with training events</li> <li>Previous voluntary roles</li> <li>Complaints handling</li> <li>Support roles</li> </ul>	<ul style="list-style-type: none"> <li>Support role at conference events</li> <li>Volunteering in training environments</li> <li>Experience of working with a diverse range of people at different levels</li> </ul>
Skills and Personal Attributes	
<ul style="list-style-type: none"> <li>Good working knowledge of Zoom including Breakout Room Management, Hosting Meetings, larger meeting experience (in excess of 20 people)</li> <li>Excellent verbal communication skills – articulate, polite, friendly, professional and approachable</li> <li>Organised, methodical and flexible in approach with good time keeping</li> <li>Able to take instruction and proactively seek support</li> <li>Customer and solutions focused</li> <li>Committed to achieving tasks to a high standard</li> <li>Supportive to others and a team player</li> <li>Able to manage emotions and work well under pressure</li> <li>Confident and assertive with a wide range of different audiences at all levels</li> </ul>	<ul style="list-style-type: none"> <li>Passionate about NLP and building and supporting the NLP community</li> <li>Able to build rapport with ease</li> <li>Experience with A/V devices</li> <li>Willingness to train to video record presentation at the in-person event</li> </ul>